



Risk Assessment

1. Background Information			
Workplace:	Repeat Plastics Australia Pty Ltd	Date:	20.03.2019
Title of Assessment:	Replas Environmental Centre (REC) Risk Assessment for visitors	Name of person conducting assessment:	C. O'Neill

2. Risk Assessment				
	Identify and list Hazards	List Current Risk Controls	Risk Rating	List Additional Controls <i>(if any - where current controls are not adequately managing the level of risk)</i>
1	Walking from bus/car into venue. Busy road and footpath. Industrial estate.	Adult supervision. Use footpaths.	Low	Ensure gates are closed once visitors are inside complex.
2	Meeting point at front of building. Traffic, stationary cars, slip/trip hazards of displays.	Adult supervision. Ensure all displays are stable and correctly installed. Advise no running in car park.	Low	Staff to park on street during tours.
3	Landscaped waterfall in front of building (not operational). Slip/trip hazard.	Adult supervision. Advise children not to climb on rocks – must stick to boardwalk.	Low	No climbing/ keep off sign.
4	Trailer stored in car park. Risk of fall if climbed on.	Adult supervision. Advise no climbing on trailer.	Low	No climbing/ keep off sign.
5	Visitors unaware of safety and evacuation procedures of the site	Visitor induction upon arrival. Advise of evacuation point, evacuation routes, location of first aid kits and toilets	Medium	Site induction document Biannual fire drills
6	Tunnel walls – unstable. Could lean on and fall.	Safety briefing at start of tour – advise not to lean on walls. Adult supervision.	Low	

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7	Tunnel and Bag cave – low lighting.	Emergency signs are well lit and clearly visible.	Medium	
8	Bag cave plastic bags. Could be pulled down.	Advise not to touch bags. Ensure bags are monitored for signs of deterioration.	Low	Replace bags as required
9	Showroom – slip/trip/fall hazards of displays	Ensure all displays are secured. Advise no running and no climbing on displays.	Low	As displays are added or moved ensure they are secure.
10	Kitchen – instant hot water tap	Turn off hot water tap during tours	Medium	
11	Staircase – sharp edges	Nil	Low	Add padding to sharp edges
12	Staircases – no climbing/running	Adult supervision. Roped off during tours.	Low	
13	No Smoking	Prohibited on site	Low	
14	Safe storage of dangerous goods	Follow safe storage guidelines of any chemicals or dangerous goods stored on site. Ensure not accessible by children.	Medium	Dangerous goods manifest
15	Fire equipment – maintenance and clear access	Fire equipment on site regularly maintained and monitored daily for accessibility	Medium	
16	First aid. First aider on site and first aid kits maintained	Easily accessible in the event of an emergency. All products available and in date.	Low	

Risk Assessment

1. Consequence - Evaluate the consequences of a risk occurring according to the ratings in the top row

Descriptor	Level	Definition
Insignificant	1	No injury
Minor	2	Injury/ ill health requiring first aid
Moderate	3	Injury/ill health requiring medical attention
Major	4	Injury/ill health requiring hospital admission
Severe	5	Fatality

2. Likelihood - Evaluate the **likelihood** of an incident occurring according to the ratings in the left hand column

Descriptor	Level	Definition
Rare	1	May occur somewhere, sometime (“once in a life time / once in a hundred years”)
Unlikely	2	May occur somewhere within the Department over an extended period of time
Possible	3	May occur several times across the Department or a region over a period of time
Likely	4	May be anticipated multiple times over a period of time May occur once every few repetitions of the activity or event
Almost Certain	5	Prone to occur regularly It is anticipated for each repetition of the activity of event

3. Risk Matrix – Using the matrix calculate the level of **risk** by finding the intersection between the likelihood and the consequences

Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Severe
Almost Certain	Medium	High	Extreme	Extreme	Extreme
Likely	Medium	Medium	High	Extreme	Extreme
Possible	Low	Medium	Medium	High	Extreme
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Medium	Medium

4. Risk Level/Rating and Actions

Descriptor	Definition
Extreme:	Notify Workplace Manager and/or Management OHS Nominee immediately. Corrective actions should be taken immediately. Cease associated activity.
High:	Notify Workplace Manager and/or Management OHS Nominee immediately. Corrective actions should be taken within 48 hours of notification.
Medium:	Notify Nominated employee, HSR / OHS Committee . Nominated employee, OHS Representative / OHS Committee is to follow up that corrective action is taken within 7 days.
Low	Notify Nominated employee, HSR / OHS Committee . Nominated employee, HSR / OHS Committee is to follow up that corrective action is taken within a reasonable time.